

Guide to Screening Toolkit

In the zip file you will find:

- 01 – Guide to Screening Toolkit**
- 02 – Event Planning Guide**
- 03 – DeeJ Color Flyer – editable**
- 04 – DeeJ B&W Flyer – editable**
- 05 – DeeJ Press Release – editable**
- 06 – DeeJ Press Kit**
- 07 – DeeJ Mailing List Sign Up Sheet**
- 08 – DeeJ Discussion Guide**
- 09 – SFSU Accessible Events Checklist**

02 – Event Planning Guide

Please read this first for lots of step-by-step tips on how to plan your event.

03 – DeeJ Color Flyer – editable

04 – DeeJ B&W Flyer – editable

These are two flyer options for you to use for your promotions. It is fine to adapt these as you like or make your own from scratch.

05 – DeeJ Press Release – editable

This is an editable press release for you to adapt for your particular event.

06 – DeeJ Press Kit

Feel free to also send this or draw language from it for your own press release or other promotions.

07 – DeeJ Mailing List Sign Up Sheet

Please print this and make copies to pass around at your event.

08 – Discussion Guide

This guide, written by DJ Savarese, is to help spark a post-film discussion at your event. It is intended for general audiences.

09 – SFSU Accessible Events Checklist

This is simply for your reference as an example of things to consider when making your event as accessible as possible. Please be sure to also read **ASAN's Autistic Access Needs: Notes on Accessibility**: <http://bit.ly/2vvH7h4>